

TRAFFIC MANAGEMENT PLAN

The logo for CarParkAt, featuring the text "CarParkAt" in a bold, white, sans-serif font inside a dark rounded rectangular box.

This Traffic Management Plan has been prepared by CarParkAt Ltd
Event Traffic Management Specialists.


Document Status: **V1 (Draft)**

EVENT NAME	DIYNAMIC FESTIVAL
EVENT DATE	8 th September 2018
EVENT LOCATION	MORDEN PARK, MERTON, SM4 5QX

Prepared by **CarParkAt Ltd** for and on behalf of **Go To Live**

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CPADFTMP2018.1		Brian Goodwin, Director, CarParkAt Ltd brian@carparkat.com / 	
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The following individuals/organisations are consulted during the planning stages of this TMP:

AGENCY	ROLE	NAME / EMAIL
CarParkAt Ltd	Traffic Management	Brian Goodwin Director Brian@carparkat.com
Go To Live	Festival Production	Ryan Esson ryan@gotolive.com

Other individuals / organisations may have been consulted on the traffic and transport management plan by GTL or internally within the organisations listed above.

CONTENTS

1. OVERVIEW

Event Information
Traffic Management Schedule
Overview
Venue
External Road Network

2. TRAFFIC MANAGEMENT PLAN

Objectives
Figures
Event Traffic Management Provisions
Key Timings
Ingress
Egress
Pedestrian Access
Artists
Emergency Access
Pick Up and Drop Off Area Plan
Contingency Plans
Internal TMP Implementation
Consideration of Other Local Events / Street works
Traffic / CPA Staffing Positions
Signage Plan
Pedestrian Crossings

3. CONCLUSION

APPENDICIES

Appendix 1 | Figures (attached as standalone documents)
Appendix 2 | Signage Schedule (to be added as standalone documents)
Appendix 3 | Risk Assessments and Method Statements (to be added as standalone documents)

TABLES

Event Information
Traffic Management Schedule
Access Points
Event Traffic Management Provisions
Key Timings
Staff Numbers / Positions
Signage Plan

FIGURES | ATTACHED AS CORESPONDING DOCUMENTS

- Figure 1 | Site Overview
- Figure 2 | Ingress Traffic Management
- Figure 3 | College Car Park (Pick Up and Drop Off)

ABOUT CARPARKAT

CarParkAt specialise in planning and delivering safe and efficient traffic management and parking for events and festivals throughout the UK. With a 12-year history of working with outdoor events, CarParkAt understand the demands posed by increased traffic associated with large events and the measures that can be taken to minimise any impact of event traffic. More information about us can be found via www.carparkat.com

TRAFFIC MANAGEMENT PLANNING

The planning process involves the following stages:

- Establish the objectives of the TMP
- Initial site and route planning
- Influencing site design to satisfy route planning
- Identify any actions required on key routes to the event site
- Preparation of internal and external traffic management plans
- Preparation of contingency planning
- Consultation and development of the TMP

1. OVERVIEW

1.1 EVENT INFORMATION

ITEM	INFORMATION
EVENT NAME	DIYNAMIC FESTIVAL LONDON
EVENT TYPE	MUSIC FESTIVAL
ESTIMATED ATTENDANCE	8,000
EVENT SITE LOCATION	MORDEN PARK
EVENT DATE	8 th SEPTEMBER 2018
EVENT LIVE TIMES	11.00 – 22.00
BUILD DATES	03/09/2018 – 07/09/2018
BREAK DATES	09/08/2018 – 12/09/2018

1.2 TRAFFIC MANAGEMENT SCHEDULE / WORKS CONTRACTORS

ITEM	OPERATIONAL INFORMATION	SUPPLIER
CPA OPERATIONAL DATES	08 SEPTEMBER 2018: AREAS RESPONSIBLE FOR: <ul style="list-style-type: none"> • MORDEN PARK CAR PARK • MORDEN PARK ACCESS ROAD (VEHICLES) • COLLEGE CAR PARK 	CPA
CHAPTER 8 DIRECTIONAL SIGNAGE	DIRECTIONAL SIGNS (PEDESTRIANS AND PUDO) INSTALL TBC REMOVAL TBC	AA
TEMPORARY TRAFFIC MANAGEMENT - ROAD CLOSURE [PRIVATE ROAD OPERATED BY MERTON COUNCIL]	08 SEPTEMBER 08.00 – 23.00 (TIMINGS TBC) <i>Road closure (access only) on Access Road to Morden Park / Registry office car park</i>	CPA

1.3 OVERVIEW

This plan has been developed to establish a framework for the management of transport in connection with a Dynamic Festival London, taking place at Morden Park on the 8th September 2018.

The event is expected to attract up to 8,000 attendees on Saturday 8th September 2018. The event is for day ticket holders only - there is no overnight camping. The event will be operational from 11.00 – 22.00. There is no designated event car park. It is predicted that customers will arrive and depart by public transport or private drop-offs/pick-ups and taxis.

For the purpose of this document the terms traffic and transport are used interchangeably. This document has been informed by HSG 195 'The Event Safety Guide', the Code of Practice for Safety at Street Works and Road works, the Traffic Signs Manual and the Road Safety Good Practice Guide. This document is constantly evolving and aims to adapt to implement improvements year on year.

This TMP examines the challenges posed by the increased number of vehicles and pedestrians attending the event and goes on to detail the provisions in place to ensure any impact on other road users and the local community is minimised.

Provisions include:

- Chapter 8 directional signage for the pick up / drop off point – to encourage use of the designated PUDO point. The AA signs schedule is (to be) attached as appendix 2.
- A clearly signed pedestrian route to and from the event to local Morden stations. The AA signs schedule is (to be) attached as appendix 2.
- The sequencing of key pedestrian crossings to be amended to enable safe pedestrian egress (managed by LSTCC).
- A road closure of the access road to the park to enable the safe ingress and egress of pedestrians to and from the site (with access maintained until 21.00 on the event day).

The document is divided into 3 sections:

- Section 1 | Introduction and Overview
- Section 2 | Traffic and Pedestrian Management Plan
- Section 3 | Conclusion
- Figures and Appendices – Attached as corresponding documents

The site has been designed with the intention of minimising the impact on the local highway and prioritising safety for all site users. A 5-mile per hour speed limit will be in place on site and an on site traffic management plan will be in force. Trained and insured traffic marshals provided by CarParkAt Ltd will implement this plan, in partnership with the AA for all highways signage. Traffic control staff on site will be wearing high visibility uniforms meeting EN 20471 standards and will be connected to event management and security via two-way radios.

It is important to note that while the document reaches a point whereby all the agencies agree to the document, the document and its contingencies must remain flexible to accommodate any changes that may occur during the implementation stage of the plan.

1.4 VENUE

Morden Park is located off the A24, London Road. There is a main park access road from the A24. Morden station (northern line) is 0.9 miles from the site, whilst Morden South (Southern Rail and Thames Link) is 0.6 miles from the site and St Helier's Station (Southern Rail and Thames Link) is 0.6 miles.

1.5 EXTERNAL ROAD NETWORK

The venue is located to the north of the A24, London Rd. Vehicle access is via the A24 London Road and a map of the access points is shown in Appendix 1 Figure 1.

ACCESS NUMBER/CODE	ACCESS FUNCTION	ROAD ACCESS	MANAGEMENT
ACCESS 1	PEDESTRIANS / PUDO / ARTISTS / EMERGENCY ACCESS	A24	CPA
ACCESS 2	PEDESTRIANS	N/A	GTL
ACCESS 3	ARTISTS AND EMERGENCY VEHICLES (TBC)	N/A	CPA
ACCESS 4	PICK UPS AND DROP OFFS	MORDEN PARK ACCESS ROAD	CPA

1.6 TRANSPORT LINKS

The majority of event attendees are predicted to route to the venue from local transport hubs:

- Morden Station, 0.9 miles from the venue
- Morden South Station, 0.6 miles from the venue
- St Heliers Station, 0.6 miles from the venue

The Northern Line serves Morden underground station, with trains from Central London stopping at the Station every 3 minutes on Saturdays (with a Night Tube service every 8 minutes). Morden Underground Station is a 19-minute walk from the event site.

Morden South and St Helier Stations are served by the Thameslink and Southern Rail.

Morden Park is connected to the bus network and is served by the 80, 93 and 154 bus routes.

A number of attendees will route to/from the venue by taxi and private pick-ups & drop-offs. Routes to/from the site are likely to be as follows:

- From the North – A24
- From the South – A232, A24
- From the West – A3, A240, A24
- From the East – A232, A24

2. TRAFFIC MANAGEMENT PLAN

This TMP will continue evolving and later versions issued as required.

2.1 OBJECTIVES

The objectives of this TMP are as follows:

- **Maintenance of public safety**
The primary objective of this plan is to ensure public safety is protected.
- **To minimise disruption to all road users**
This TMP details the provisions being implemented to ensure disruption to road users is minimised.
- **The maintenance of traffic flow to and from the event**
Getting ingress traffic off the local highway network and onto the PUDO site quickly and safely is of primary importance, as is ensuing egress traffic can flow back onto the local highway network without causing any significant impact.
- **Minimising disruption to local residents**
The following traffic and pedestrian management plan will be in operation to minimise disruption to local residents.

2.2 FIGURES

Available as appendices to this document

- Figure 1 | Site Overview
- Figure 2 | Ingress Traffic Management
- Figure 3 | College Car Park (Pick Up and Drop Off)

2.3 EVENT TRAFFIC MANAGEMENT PROVISIONS TO BE IMPLEMENTED

PROVISION	DESCRIPTION	APPENDIX / FIGURE
Event directional signage	A signage schedule has been developed to route taxis and vehicles wishing to pick up / drop off to the designated PUDO area. <i>Please see appendix 2 – the signs schedule (to be added).</i>	Appendix 2
Pedestrian Route Signage	A signage schedule has been developed to route pedestrians to/from the site. <i>Please see appendix 2 – the signs schedule (to be added).</i>	Appendix 2
Re-sequencing of traffic lights (A24)	LSTCC to resequence lights of x3 existing pedestrian crossings on the A24 during egress, to facilitate a safe crossing for larger than normal volumes of people (TBC)	N/A
Road closure for Morden Park Access Road	To enable the safe ingress and egress of pedestrians associated with the event. Access will be maintained for the registry office and the other relevant buildings until 21.00.	Figure 2
South Thames College Car Park (Pick Ups and Drop Offs)	Pick Ups and Drop Offs	Figure 3
Morden Park Car Park	Designated area for artists parking	TBC

2.4 EVENT DAY KEY TIMINGS

Saturday 8 September

TIME	DATE / INFORMATION
	8 SEPTEMBER 2018
08.00	Road Closure for Access Road to Morden Park / Registry office car park installed
11.00	SITE OPENS
11.00	PUDO SITE LOCATION[S] OPERATIONAL
20.00	EGRESS BEGINS
21.00	PEDESTRIAN CROSSINGS TO BE SEQUENCED FOR EGRESS – LSTCC (TBC) ACCESS RESTRICTED / HARD CLOSURE OF MORDEN PARK ACCESS ROAD
22.00	EVENT FINISHES PEAK EGRESS IS PREDICTED FROM 22.00 – 23.00
23.30	Temporary traffic management removed

2.5 INGRESS

Attendees will route to the site via the following modes of transport:

A – TAXIS AND PRIVATE DROP OFFS

Chapter 8 directional signage will be in place to route vehicles dropping off for the event to the designated pick up and drop off area(s). Once in the area the CPA traffic team will route vehicles to the designated drop off point.

PEDESTRIAN MOVEMENT WITHIN PUDO DURING INGRESS

Pedestrian barrier will be in place within the PUDO site to route attendees from the PUDO to footways.

B – PUBLIC TRANSPORT

Morden Underground Station - The Northern Line serves Morden Station, with trains stopping at the station every 3 minutes. Each train has a maximum capacity of 665 passengers (www.tfl.gov.uk) and there are x5 platforms at the station. As such

the number of people who could access the station per hour is 13,300. There are also x5 platforms to be able to disperse people on to. Ingress for the event will be spread over several hours (arrivals likely to start from before 11am to 8pm).

Morden South and St Helier Stations – Thameslink services serve these stations on the Sutton Loop Line. On Saturday an off peak service can be expected with x2 trains per hour.

TfL Buses also serve the aforementioned stations and London Road (80, 93, 154).

STATION / TRANSPORT	OPERATOR	TIMETABLE INFO
MORDEN UNDERGROUND	TfL	EVERY 3 MINUTES
ST HELIER / SOUTH MORDEN	THAMESLINK	X2 TRAINS PER HOUR
BUSES	TfL	REGULAR SERVICE TO LONDON ROAD

C - PEDESTRIAN MANAGEMENT

A team of stewarding and security staff will be in place to manage and route pedestrians to the site from local transport hubs (provided by contractor arranged by the event / GTL).

2.6 PEDESTRIAN ACCESS

Event attendees will route on to the site via the footways leading to the park on the Morden Park Access Road. The signage plan (appendix 2 – to be added) shows the signage to be put in place to support this routing.

2.7 ARTISTS

Artists and other relevant vehicles will be given instructions to reach the site via the Morden Park Access Road and will be directed by stewards. The final location for the artists parking is TBC.

2.8 STAFF

Any arrangements are to be confirmed.

2.9 EGRESS

Peak egress is expected from 22.00 – 23.-00 on 8 September.

A barrier line is proposed to be placed on the Morden Park Access Road maintaining a 4m lane for emergency vehicles, allowing greater space for pedestrians to egress from the site.

A - TAXIS AND PRIVATE PICK UPS

PUDO VEHICLE	OPERATIONAL TIMES	LOCATION	FIGURE
ALL VEHICLES	11.00 – 23.00	COLLEGE CAR PARK	3

B – PUBLIC TRANSPORT

Morden Underground - Northern line trains depart the station towards central London every 3 minutes on a Saturday. Northern Line trains have a capacity of 665 passengers (www.tfl.gov.uk).

Pedestrians routing to Morden and St Helier Stations will be guided by a team of stewarding and security staff, who will be deployed from the venue exit gate to the stations (TBC by GTL). Pedestrian signage to the stations mentioned will be provided.

The Night Tube runs from Morden Underground Station on Saturday's and is expected to be in operation on Saturday 8 September.

The last train from St Helier's station to London Blackfriars on Saturday 8 September is at 23.27. The next stop on the Sutton Loop Line is South Morden station.

TfL Buses are also in operation from London Road (80, 93, 154). 24 hour services run from London Road.

LAST SERVICES PUBLIC TRANSPORT

STATION / TRANSPORT	OPERATOR	TIMETABLE INFO
MORDEN UNDERGROUND	TfL	EVERY 3 MINUTES (8 MINUTES NIGHT TUBE)
ST HELIER / SOUTH MORDEN	THAMESLINK	LAST TRAIN SATURDAY 8 SEPTEMBER: 23.27
BUSES	TfL	24 HOUR SERVICE FROM LONDON ROAD

C - PEDESTRIAN MANAGEMENT

A team of stewarding and security staff (provided by contractor arranged by the event / GTL) will be in place to route attendees from the venue to local transport hubs.

Pedestrian barrier will be used to prevent attendees walking in live carriageways and promote use of footways.

The following traffic management provisions will be put in place to enable safe pedestrian egress:

- i) LSTCC are to re-sequence the existing pedestrian crossing points between the venue and Morden station and St Helier station during peak egress (timings as per this plan), to facilitate safe crossing for larger than normal numbers of pedestrians at the traffic light-controlled junctions. This provision is TBC with LSTCC.

- ii) The proposed closure of the access road to Morden Park is proposed to be in place from 8am and will remain in place for egress to cater for crowds leaving the park. There will be no access from 21.00 – 23.00 (or earlier if deemed safe).

D - PEDESTRIAN ROAD CROSSING POINTS

It is recommended that crossing points should be utilised in a normal manner to ensure traffic flows in the area are not impeded. Staff will hold pedestrians until the sequence allows pedestrians to cross. It is recommended to deploy barrier at each crossing point to reduce uncontrolled pedestrian crossing movements (TBC by GTL). LSTCC will be monitoring the following crossing points remotely:

1. London Road / Chalgrove Road
2. Crown Lane / Crown Road
3. London Road / Morden Court

2.10 EMERGENCY ACCESS

Emergency access is primarily via the Morden Park Access Road (shown in Figure 1). Access for emergency vehicles is to be maintained at all times

2.11 INTERNAL TMP IMPLEMENTATION

Members of the on site traffic control team will be connected via two-way radio. The CarParkAt site manager will be in direct, live communications with the event control via 2-way radio during the event operational hours. The event operates a control and the traffic manager will feed information back to the control room.

2.12 CPA STAFFING POSITIONS

A team of traffic marshals will be deployed around the site to manage traffic in the areas listed in the table on page 6.

In addition to the traffic staff note, a team of security staff and stewards will be in operation to manage pedestrians.

2.13 SIGNAGE PLAN

In accordance with the event safety guide, the signing schedule is critical to the success of the event. Directional signage will be used to route pedestrians to and from the site and to route traffic to the designated PUDO area(s). Signage will also be in place for the green and blue gates.

All signs will be manufactured in accordance with Chapter 8 guidelines. Details of all partner organisations and relevant signage schedules can be found in appendix 2 (to be added).

Signs will be erected in accordance with the New Roads and Street Works Act (1991) and the “Safety at Streetworks and Road Works A Code Of Practice. Where required, National Highway Sector Scheme Qualified Traffic Management Operatives will place out signs on the dates stipulated earlier in this TMP.

SIGNAGE PLAN

SIGN TYPE	DESCRIPTION	INSTALLED	REMOVED
DIRECTIONAL	DIRECTIONAL SIGNAGE FOR TAXIS / PICK UPS AND DROP OFFS AND PEDESTRIANS TO AND FROM STATIONS	TBC	TBC

INTERNAL SITE SIGNAGE

Signage will be in place within the PUDO area, staff and artists parking areas to route traffic safely around the site.

Signage will be mounted on A frame stanchions and where necessary will be weighted to the ground. NRSWA unit 2 trained / chapter 8 / appropriately qualified operatives from CarParkAt Ltd will deploy and remove all on site signage. Alternatively, secured corex signing may be used.

2.14 PERMITS AND APPLICATIONS

N/A at stage of V1 TMP.

2.15 CONSIDERATION OF OTHER LOCAL EVENTS / STREET WORKS

At time of TMP preparation, no other events or street works deemed of the scale that may impact upon this TMP are planned in the area immediately surrounding the event.

Roadworks.org shows no works scheduled over the event live phase on the proximate highways that are likely to impact on the event.

Public.londonworks.gov.uk shows no works scheduled over the event live phase on the proximate highways that are likely to impact on the event.

TfL's track closures (6 month look ahead) document (published 25 July 2018) shows no works that are likely to have significant impact on the transport for the event.

2.16 CONTINGENCY PLANS

BUS STOP / BUS SERVICE NOT AVAILABLE DURING INGRESS / EGRESS	CONTINGENCY PLAN	NOTES
Bus stops / services on London Road	Usage of existing rail (Morden, South Morden, St Helier stations) services and pedestrian routing.	N/A
NOT AVAILABLE DURING INGRESS/EGRESS	CONTINGENCY PLAN	NOTES
Morden Station	Utilisation of existing TfL bus services. Re-routing, supported by security and stewards.	Event control to coordinate response with TfL station staff (Morden)
UNDERGROUND LINE NOT AVAILABLE DURING INGRESS/EGRESS	CONTINGENCY PLAN	NOTES
Northern Line	Utilisation of existing TfL bus services. Re-routing, supported by security and stewards.	Event control to coordinate response with TfL station staff (Morden)

NON COMPLIANCE WITH ROAD CLOSURES		CONTINGENCY PLAN	NOTES
Residential Road Closures	Event control informed. Additional resource deployed as required.		Event control to coordinate a response
VEHICLE ROUTES BECOME BLOCKED		CONTINGENCY PLAN	NOTES
A24 London Road	<p>Event Control to contact TfL (LSTCC) and other agency as appropriate (police).</p> <p>Event communications strategy utilised for messaging regards pick ups and drop offs in particular – encouraging use of public transport (buses / underground).</p>		Event control to coordinate response.
SHOWSTOP / EVENT FINISHING EARLY		CONTINGENCY PLAN	NOTES
Traffic Management Provisions	Event Control to coordinate a response. Traffic Management to remain installed as per egress plan, unless Event Control instruct otherwise.		Event Control to coordinate a response and relay to CPA Traffic Manager. Either implement egress strategy or implement no vehicle movement.

3. CONCLUSION

This TMP details the provisions in place to facilitate the safe ingress and egress of traffic and people associated with the event.

Provisions include:

- An accessible site location serviced by the Northern Line, Southern Rail and Thames Links as well as TfL buses.
- A clearly signed route to/from the event from Morden Station and St Helier's Station for pedestrians
- A designated Pick up & Drop off location
- A barrier and stewarding plan to assist in the routing of event attendees to and from the venue
- LSTCC to support with re-sequencing of pre-existing pedestrian crossings to facilitate safe crossing for larger than normal numbers of pedestrians (TBC)
- Contingency plans as described in this document

This is a working document. Feedback and consultations will take place to enable the development of this plan.

APPENDICES**APPENDICES****Appendix 1 – Figures**

- **Figure 1 | Site Overview**
- **Figure 2 | Ingress Traffic Management**
- **Figure 3 | College Car Park (Pick Up and Drop Off)**

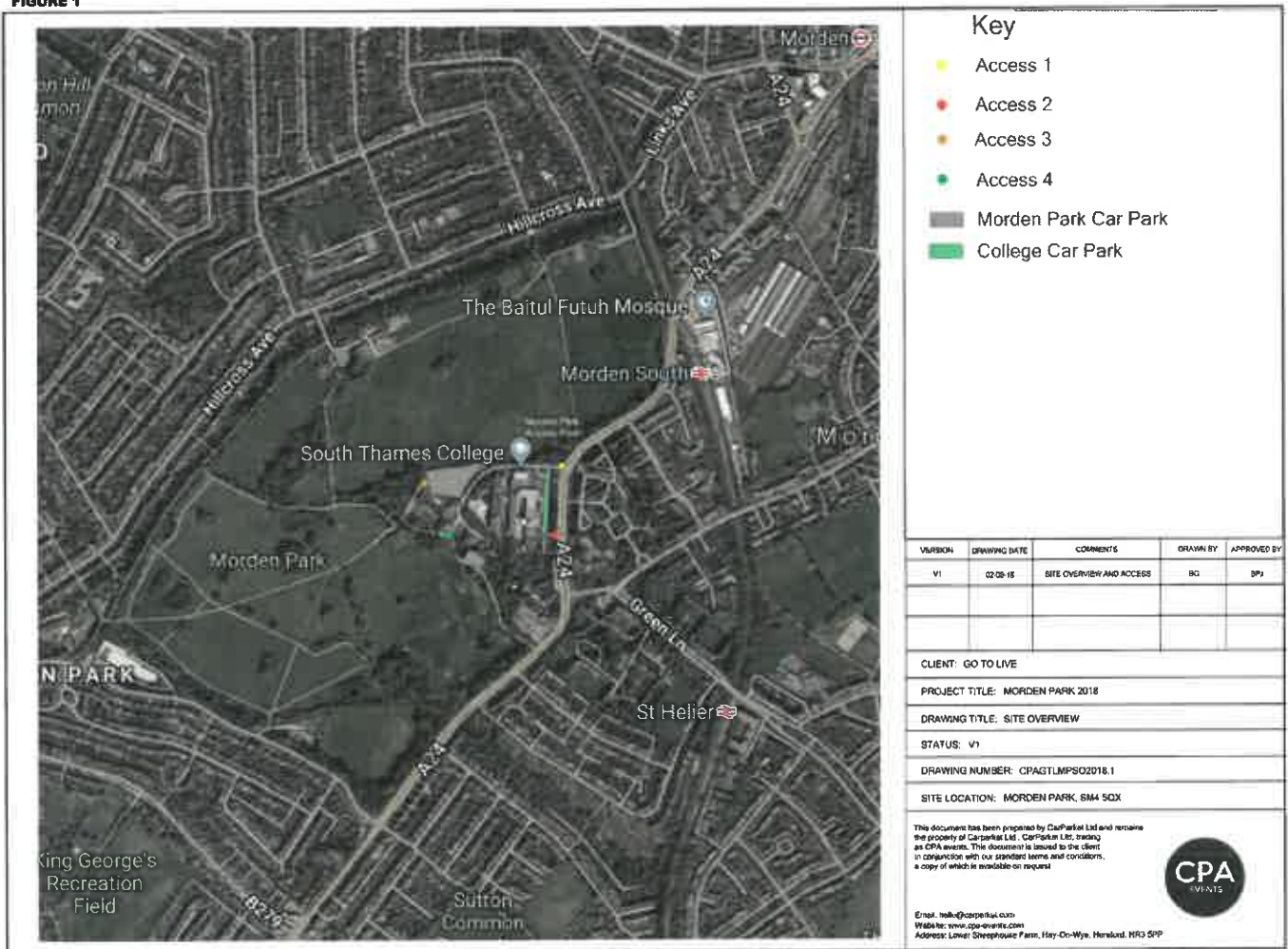
Appendix 2 – Signage Schedule and Maps (to be added)

Appendix 3 | Risk Assessments and Method Statements (to be added)

Attached as corresponding documents

END OF DOCUMENT

FIGURE 1



Key

- Access 1
- Access 2
- Access 3
- Access 4
- Morden Park Car Park
- College Car Park

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
V1	02-08-18	SITE OVERVIEW AND ACCESS	BG	BPJ

CLIENT: GO TO LIVE

PROJECT TITLE: MORDEN PARK 2018

DRAWING TITLE: SITE OVERVIEW

STATUS: V1

DRAWING NUMBER: CPAGTLMPS02018.1

SITE LOCATION: MORDEN PARK, SM4 5QX

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FIGURE 2

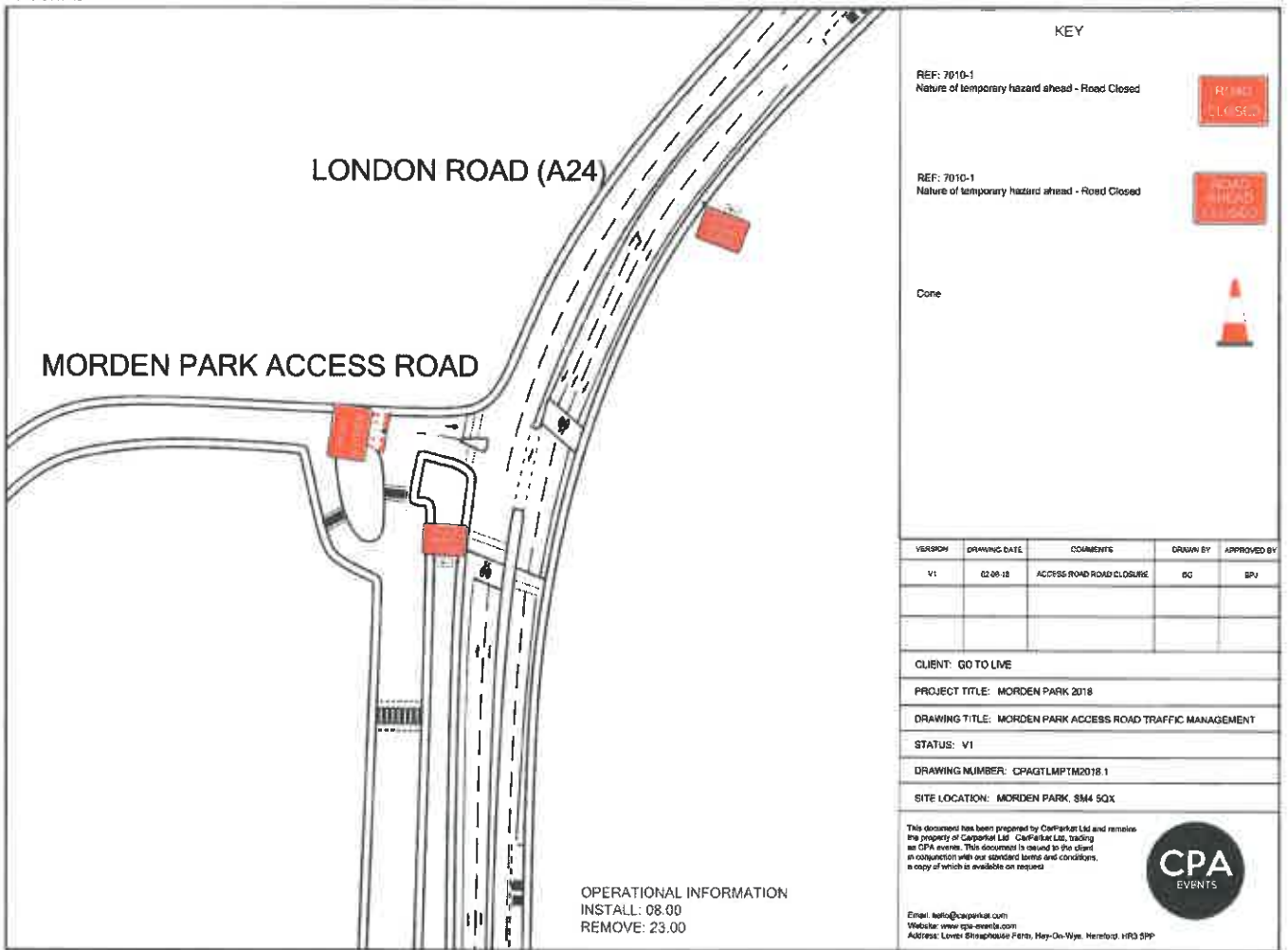
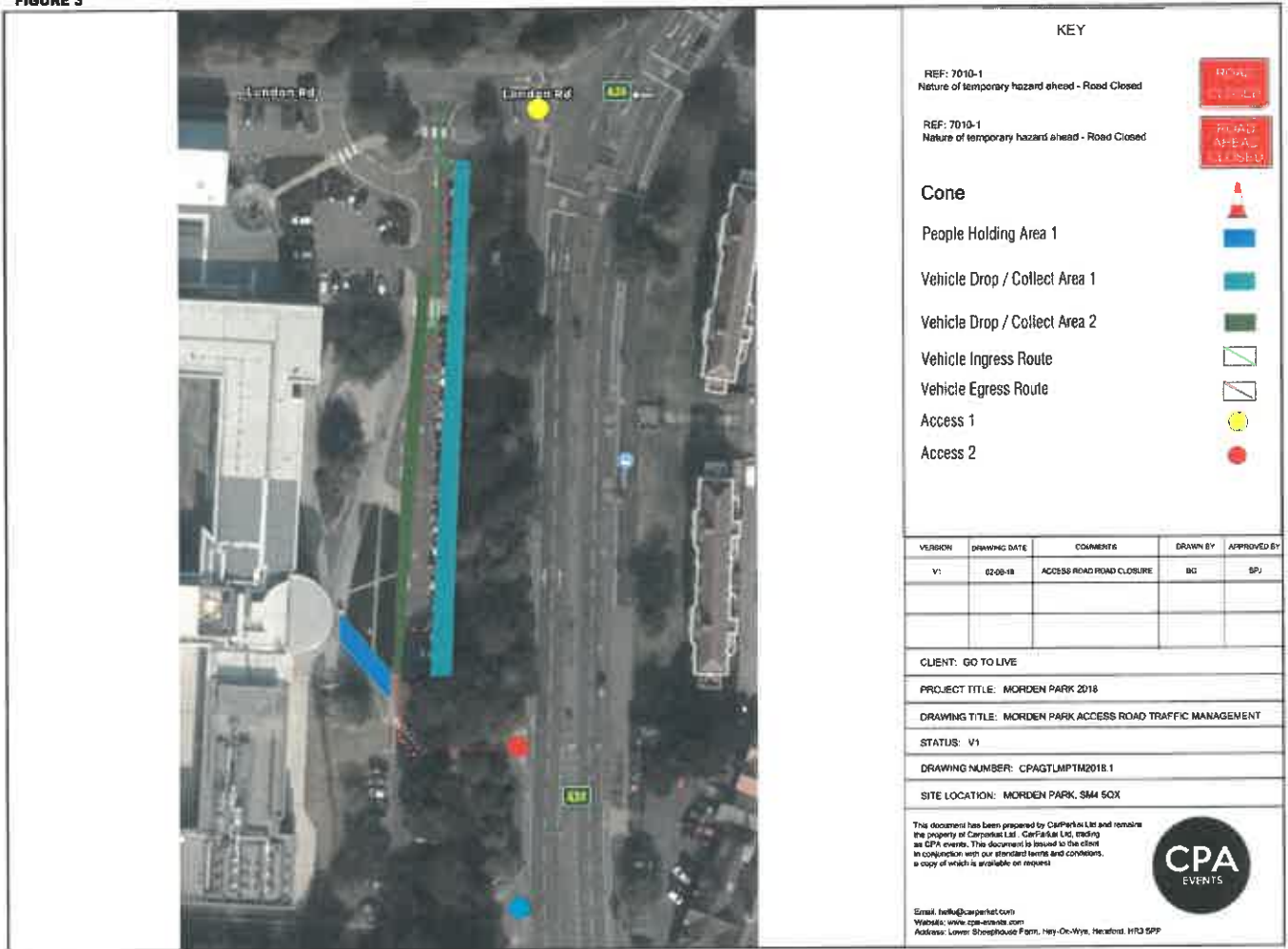


FIGURE 3



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